Click here to enter date.

Click here to enter text.

Click here to enter text.

Click here to enter text. ON Click here to enter text.

Dear Click here to enter text.:

**Re: Notice of rent subsidy change – increase to market housing charge**

We have completed a review of your rent subsidy. Based on the review, your housing charge will increase to the market amount of $**Click here to enter amount.** per monthon **Click to enter a date.**.

Your housing charge is calculated as follows:

|  |  |
| --- | --- |
| Market housing charge for your unit | $0,000 |
| Other charges: [list each charge separately] | $000 |
| Your total monthly housing charge | $000 |

Your housing charge is increasing because your household income has increased. You will continue to be eligible for a rent subsidy if your income decreases over the next 24 months. Please let me know right away if you experience a significant decrease in income.

After 24 months you will no longer be eligible for a rent subsidy and you will continue to pay the market housing charge for your unit. If your income decreases after that time and you require a rent subsidy, you will need to reapply to York Region’s Subsidized Housing Wait List.

**Decision Review**

If you disagree with this decision, you can request a review. Reviews are done by the Regional Municipality of York. You can get a Request for Review Form from me or you can get one online at [www.york.ca](http://www.york.ca)/housing. You must submit your completed request form to our office by Click to enter a date. [15 days]. You must still pay your rent while applying for a review**.** If you do not request a review, this decision will be final.

Please contact me if you have questions about this decision.

Sincerely,

Click here to enter text.

Click here to enter text.