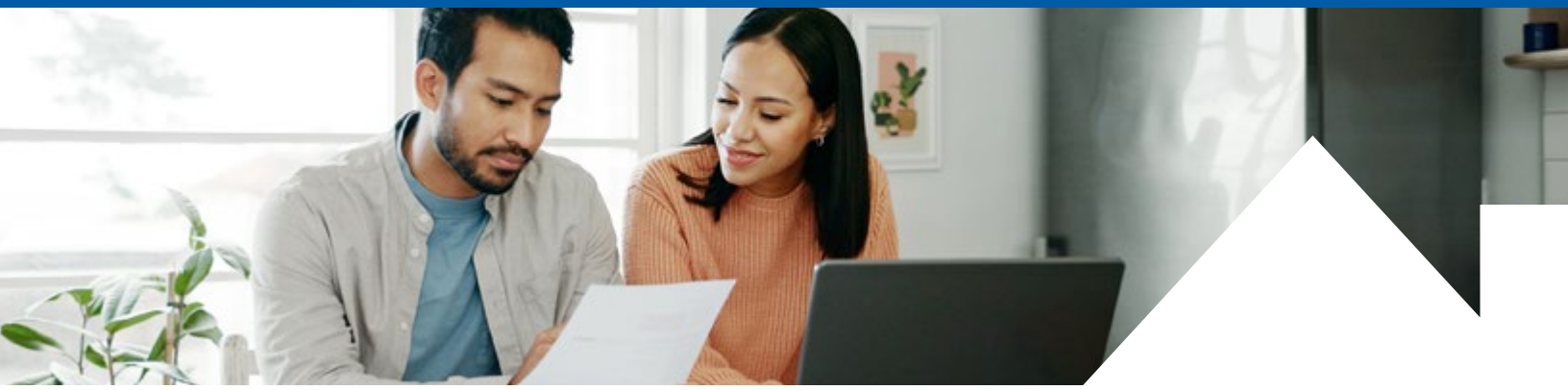
Pre-Authorized Payment Plan



The Housing York Pre-Authorized Payment Plan is a simple and convenient way to pay your rent

How does it work?
Once you complete the application form for the Pre-Authorized Payment Plan, we'll take care of the rest.

Your bank will automatically withdraw your rent from your account on the first working day of each month. Housing York issues an annual rent receipt upon request.

It's confidential
Housing York never sees your personal banking information, and does not have access to your account. Once a month, Housing York automatically requests your rent payment. If you use the Pre-Authorized Payment Plan, you do not write monthly rent cheques.

What if the cost of my rent changes?
Housing York will notify you of any change to your rent, before the change comes into effect. If your rent changes, your automatic withdrawal will also change.

If I have more questions about the Pre-Authorized Payment Plan, who do I ask?
Contact Housing York Inc. at 1-866-308-2226 or HYI@york.ca

How can I get a Pre-Authorized Payment form or a void cheque?
You can request this information in person from your bank. Some financial institutions also have this information online that you can print at home.

It's easy to sign up!
Simply fill out and sign the attached authorization form. Send this form, along with a Pre-Authorized Payment Form from your bank or a void cheque, to Housing York by mail or drop-off to the below address. If you plan to drop off the documents, please first call 1-866-308-2226 or email HYI@york.ca to schedule an appointment.

Main Office
17150 Yonge Street, 5th Floor
Newmarket, ON L3Y 8V3
1-866-308-2226

Accessible formats or communication supports are available upon request by contacting 1-877-464-9675

HOUSING YORK INC.

York Region

HOUSING YORK INC.

Application for the Pre-Authorized Payment Plan

I/we hereby authorize Housing York to contact my/our financial institution on a monthly basis for payment of my/our rent. The amount withdrawn is stated in the Tenant Lease Agreement and may be revised, as per the agreement. This payment will be credited to my Housing York resident account.

Resident Surname _____ Given Name(s) _____

Co-Resident Surname _____ Given Name(s) _____

Street number _____ Street address _____

Apartment number _____ City/Town _____ Province _____

Postal code _____ Social Insurance Number _____

Home Telephone _____ Business Telephone _____

Bank Name _____ Branch Location _____

Account Number _____

Requirements

1. Attach a Pre-Authorized Payment Form from your bank or a void cheque
2. Withdrawals under this plan are for monthly rent and related occupancy charges only
3. This plan may be cancelled at any time by me/us with 15 days written notice to Housing York

Pre-Authorized Payment Effective Date _____

Signature (as used on banking documents) _____

Signature (as used on banking documents) _____

CONTACT US

1-866-308-2226
TTY: Dial 711
york.ca/HYI

York Region