

Please note:
If your program is not checked, this Program Instruction is not applicable to your project(s)

- ✓ Public Housing
- ✓ Provincial Reform Housing Programs
- ✓ Municipal Non-Profit Housing Programs
- ✓ Federal Unilateral Housing Programs
- ✓ Rent Supplement - Commercial
- ✓ Rent Supplement - OCHAP & CSHP
- ✓ Rent Supplement Homelessness

Subject **Requirement for Housing Providers to Use the Centralized Waiting List for Modified Units Without Supports**

Authority Section 18 of *Ontario Regulation 298/01*

Effective Date Immediately

Background At the time of devolution, the *Social Housing Reform Act, 2000 (SHRA)* gave the responsibility for filling special needs units to the housing provider. Applicants who require modified units had to apply directly to each housing provider that could accommodate their needs.

In June 2006, the Province made some amendments to the SHRA through the *Good Government Act*.. Once of those changes revised the structure of the SHRA to allow for a regulation change to treat the application process for modified units without supports differently from special needs units with support services.

In August 2007, the Province amended the Regulations under the SHRA to allow only those housing providers who provide support services to maintain their own waiting lists for those units. Modified units without supports are to be filled through the centralized waiting list process.

This change will streamline the application process for those households who need modified units but who do not require support services.

Many of the housing providers in York Region already use the centralize waiting list to fill their modified units.

Action Required If you have not already done so, forward your waiting lists of households requiring modified units without supports and the households' applications to Helen Aston, Supervisor, Housing Access Unit (HAU).

Access Unit staff will input the households' names into the centralized waiting list and will process applications in the same manner as applications for non-modified units.

Please contact your Program Co-ordinator if you have any questions.

Sylvia Patterson
General Manager
Housing and Long Term Care
Community and Health Services Department