

**Ministry of
Community Safety and
Correctional Services**

**Ministère de la
Sécurité communautaire et
des Services correctionnels**

Office of the
Fire Marshal and
Emergency Management

Bureau du
commissaire des incendies et
de la gestion des situations d'urgence

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March 14, 2016

Regional Municipality of York
17250 Young Street
Newmarket, ON
L3Y 6Z1

Dear Regional Chair Emmerson:

It is the responsibility of municipalities to ensure they are in compliance with the Emergency Management and Civil Protection Act (EMCPA) and its associated Regulation, Ontario Regulation 380/04.

The Office of the Fire Marshal and Emergency Management (OFMEM) has determined that your municipality has complied with the Act and the Regulation for 2015.

	Completed
Community Emergency Management Coordinator (CEMC) appointed (O.Reg.380/04,s.10(1))	yes
CEMC completed the required training (O.Reg.380/04,s.10(2)) and Fire Marshal & Chief, Emergency Management Guidance: 2015-01-08 (O. Reg 380/04 Training Requirements)	yes
The Municipality Emergency Management Program Committee met at least once this year (O. Reg. 380/04, s.11 (6))	yes
Current by-law for the municipality's adoption of its emergency management program (EMCPA s. 2.1(1))	yes
Municipal Community Risk Profile reviewed by the Emergency Management Program Committee (EMCPA s. 2.1(3))	yes
Municipality's Emergency Response Plan reviewed and the most current copy submitted to EMO (EMCPA s.3(1), s.3(6) s. 6.2 (1))	yes
Current by-law for the municipality's Emergency Response Plan? (EMCPA s. 3(1))	yes

Municipal Emergency Operations Centre designated (O.Reg.380/04,s.13 (1))	yes
Municipality's EOC communications system deemed to be appropriate (O. Reg. 380/04,s.13 (2))	yes
Municipality's Critical Infrastructure reviewed by the Emergency Management Program Committee (EMCPA s. 2.1 (3))	yes
Four (4) hours of annual municipal training conducted for the Municipal Emergency Control Group, staff and others identified in the ER Plan (EMCPA s.2.1(2), O. Reg. 380/04,s.12 (3))	yes
Municipal annual Exercise for the Municipal Emergency Control Group, staff and others identified in the ER Plan (EMCPA s.2.1(2), O.Reg.380/04 s. 12 (6)) and Fire Marshal & Chief, Emergency Management Guidance: 2015-01-08 (O. Reg 380/04 Training Requirements)	yes
Municipal designated employee appointed to act as Emergency Information Officer (O.Reg.380/04, s. 14 (1))	yes
Public Education Strategy completed (EMCPA s. 2.1 (2c))	yes
Municipality's Emergency Management Program Committee conducted an Annual Review of the Program (O.Reg.380/04,s.11 (6))	yes

The safety of your citizens is important, and one way to increase that safety is to ensure that your municipality is prepared in case of an emergency and is compliant with the applicable legislation and regulation. You are to be congratulated on your municipality's efforts in achieving compliance in 2015.

I hope and trust that you will continue your efforts to be compliant in 2016.

If you have any questions regarding the monitoring process, please contact your Emergency Management Field Officer.

Sincerely,



Art Booth
Operations Manager
Field and Advisory Services

cc: CEMC; CAO/Clerk; Field Officer