

Clause 16 in Report No. 13 of Committee of the Whole was adopted, without amendment, by the Council of The Regional Municipality of York at its meeting held on October 19, 2017.

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Direct Purchase for Ontario Child Care Management System

Committee of the Whole recommends adoption of the following recommendations contained in the report dated September 20, 2017 from the Commissioner of Community and Health Services:

1. Council authorize a direct Purchase of Service Agreement contract with Missions Systems Development Corporation, for a four year period, from January 1, 2018 to December 31, 2021, for \$2 million gross (\$0 net), for upgrades, enhancements and support to the Ontario Child Care Management System.
2. Council authorize a Direct Purchase of Service Agreement contract with Missions Systems Development Corporation, for a four year period, from January 1, 2018 to December 31, 2021, for \$100,000 gross (\$0 net), for Regional use of data hosting for the Ontario Child Care Management System.
3. The Commissioner of Community and Health Services be authorized to exercise the options to extend the agreements for a further term of four years, expiring on December 31, 2025, on the same terms, provided that Mission Systems Development Corporation has performed the services to the satisfaction of the Commissioner and the total cost is within the Capital Spending Authority for this project.

Report dated September 20, 2017 from the Direct Purchase for Ontario Child Care Management System now follows:

1. Recommendations

It is recommended that:

1. Council authorize a direct Purchase of Service Agreement contract with Missions Systems Development Corporation, for a four year period, from January 1, 2018 to December 31, 2021, for \$2 million gross (\$0 net), for upgrades, enhancements and support to the Ontario Child Care Management System.

Direct Purchase for Ontario Child Care Management System

2. Council authorize a Direct Purchase of Service Agreement contract with Missions Systems Development Corporation, for a four year period, from January 1, 2018 to December 31, 2021, for \$100,000 gross (\$0 net), for Regional use of data hosting for the Ontario Child Care Management System.
3. The Commissioner of Community and Health Services be authorized to exercise the options to extend the agreements for a further term of four years, expiring on December 31, 2025, on the same terms, provided that Mission Systems Development Corporation has performed the services to the satisfaction of the Commissioner and the total cost is within the Capital Spending Authority for this project.

2. Purpose

This report seeks authority for The Regional Municipality of York (York Region) to enter into an agreement with Mission Systems Development Corporation for ongoing system upgrades, enhancements and support services to the Ontario Child Care Management System (OCCMS) under the direct purchase provisions of the Purchasing Bylaw. Given the specialized and technical nature of the services provided by Mission Systems Development Corporation, and that OCCMS is a Provincial system administered by York Region, continuing to retain Mission Systems Development Corporation will ensure ongoing stability. Council approval is required because the contract price exceeds \$150,000 and the period exceeds 5 years cumulatively.

This report also seeks authority for the Region to enter into an agreement with Mission Systems Development Corporation for ongoing Regional data hosting of the Ontario Child Care Management System.

The rationale for these direct purchases is that the compatibility of the software and hosting services with the Region's existing software and hosting services is the paramount consideration.

3. Background and Previous Council Direction

York Region has managed the development and distribution of the OCCMS since 2000

OCCMS is a technology database that supports municipalities across Ontario to plan, implement and manage the funding which supports local child care systems. In addition, OCCMS provides an automated approach to the calculation of subsidy for eligible families, manages placement of children in licensed child

care, and provides the ability to process payments to child care operators based on the approved level of subsidy and the child's monthly attendance. OCCMS provides municipalities with a variety of expenditure and data reports that support provincial reporting requirements and service system planning at the local level.

On August 27, 1998, Council authorized the Child Care Management System Agreement – Ministry of Community and Social Services and Eduware Computer Training report for the development of OCCMS in partnership with the Province of Ontario. OCCMS was created to provide Province-wide technology support to municipalities in their role as Child Care Service System managers. It has been and will continue to be 100% funded by the Province of Ontario.

On April 15, 1999, Council authorized the Provincial Child Care Database System Amendment to Contract. This allowed York Region to manage the ongoing development of OCCMS and the distribution of OCCMS to municipalities in Ontario. As part of this agreement, York Region procured the services of Mission Systems Development Corporation through its normal tender process in July 1999, to support the development of OCCMS. This procurement was amended to include enhancements, programming upgrades and technology upgrades as directed by the Province to support municipalities with provincial reporting requirements and service system management responsibilities. York Region, as the project manager, owns the OCCMS source code.

York Region staff assumed the role of Project Manager for OCCMS in early 2000 and this role continues today. The system has been successfully developed, tested and implemented in 46 of 47 municipalities across Ontario. The City of Toronto is the only municipality that currently does not use the OCCMS technology.

The current contract with Mission Systems Development was authorized by Council in [October 2013](#) for a four year period ending December 31, 2017.

4. Analysis and Implications

York Region as the Project manager for OCCMS, provides operational leadership for new version development, system enhancements and service support

OCCMS is continually upgraded to meet changing provincial and municipal requirements. This technology continues to provide unique support to 46 municipalities for provincial reporting and Service System Manager responsibilities that is not available in other technology solutions. York Region's OCCMS data hosting is maintained by Mission Systems Development Corporation.

Modifications to OCCMS occur through user change requests from municipalities or through provincial direction due to changes to legislation and/or guidelines. York Region, the Ministry of Education and a Municipal user group, review and approve upgrades, enhancements and service supports to OCCMS.

Retention of the services of Mission Systems Development Corporation is required to ensure effective system support and implementation of OCCMS upgrades and enhancements

As the Provincial modernization of child care continues, further upgrades and enhancements to OCCMS will be required.

Retaining Mission Systems Development Corporation is necessary given the complex, specialized and technical nature of the services provided. It is also required as OCCMS has a broad provincial reach, and is needed to support York Region in the development of current and future upgrades, enhancements and support services over the next four years is recommended. York Region has the authority to retain a specific provider under the direct purchases provision. This is contained in Section 10.1 of the Region's Purchasing ByLaw where the "compatibility of a purchase with existing equipment, facilities or service is the paramount consideration".

5. Financial Considerations

It is anticipated that over the next four years \$2 million will be required for development, testing, system support services and upgrading of OCCMS. This includes 3 staff positions which perform application testing and Province-wide co-ordination/training functions. All costs are 100% provincially funded by the Ministry of Education, with no Regional tax levy impact.

Additionally, \$100,000 will be paid for Regional data hosting over the next four years. These costs are also 100% provincially funded with no tax levy impact.

6. Local Municipal Impact

OCCMS supports 46 of 47 municipalities across Ontario, including York Region, with their child care program management responsibilities. The Modernization of Childcare continues to have a positive impact for children and families in all local municipalities. Residents and child care service providers in York Region benefit from a technology system that provides effective service delivery and management of the overall child care system.

7. Conclusion

York Region, as the owner of the OCCMS source code, continues to provide operational leadership and project management responsibilities for OCCMS. OCCMS is an established and successful Province-wide database used by 46 of 47 municipalities across Ontario. To remain reliable and current, OCCMS requires ongoing modifications and enhancements. This allows municipalities including York Region to continue to manage their child care systems effectively.

For more information on this report, please contact Cordelia Abankwa, General Manager at 1-877-464-9675, Extension 72150.

The Senior Management Group has reviewed this report.

September 20, 2017

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