



AGENDA

Technical Advisory Committee Meeting No.1 Northeast Vaughan Water and Wastewater Servicing

Project Numbers 75530 and 75310, Contract Number P-13-62

1. Meeting Details

1.1 Date, Time, Location and List of Invitees

- Date of Meeting: December 3, 2014
- Time of Meeting: 2:00 pm to 4:30 pm
- Location: Maple Community Centre, 10190 Keele Street, Vaughan, Ontario
- Room Number: Activity Room 2
- Invitees:
 - Tammy Silverstone, Lara Marchetti and Jeff McNeice - York Region
 - Michael Frieri, Tony Artuso and Deepak Panjwani - City of Vaughan
 - Suzanne Bevan - Toronto and Region Conservation Authority
 - Nisha Shirali - Ministry of the Environment and Climate Change
 - Marek Wiesek - Ministry of Transportation
 - Stefan Linder - Canadian National Railway Company
 - George Godin, Chris Hunter, Ian Dobrindt and Erika Brown - Conestoga-Rovers & Associates

1.2 Facilitator

The meeting will be facilitated by Ian Dobrindt from Conestoga-Rovers & Associates.

1.3 Purpose

The purpose of the meeting is to introduce the project, discuss the Technical Advisory Committee Terms of Reference, outline the problem/opportunity to be addressed by the Project and discuss project status and next steps.

2. Meeting Discussion Topics

2.1 Introductions

Tammy Silverstone and Ian Dobrindt will lead the meeting introductions which will include the following topics:

- Opening Remarks and Meeting Purpose
- Project Objectives and Study Area
- Project Team and Technical Advisory Committee Member Introductions

The duration of this agenda item will be approximately fifteen (15) minutes.

2.2 Technical Advisory Committee Terms of Reference Review

Ian Dobrindt will lead the meeting agenda item, Technical Advisory Committee Terms of Reference Review, which will include presentation and discussion of the following topics:

- Technical Advisory Committee Mandate
- Technical Advisory Committee Membership
- Technical Advisory Committee Organization and Format
- Expectation of Members
- Decision-Making

The duration of this agenda item will be approximately thirty (30) minutes.

2.3 Project Overview

Tammy Silverstone will lead the presentation and discussion of the project overview, which will have a duration of approximately thirty (30) minutes.

At this time the meeting will break for approximately ten (10) minutes.

2.4 Project Status

Chris Hunter will lead the meeting agenda item, Project Status, which will include presentation and discussion of the following topics:

- Service Area Refinement
- Needs Assessment (Draft Problem/Opportunity Statement)
- Approach for Generating and Assessing Alternatives

The duration of this section will be approximately forty (40) minutes.

2.5 Additional Questions/Discussion

Meeting attendees will be invited to ask additional questions or have further discussion on any topics. The duration of this agenda item will be approximately twenty (20) minutes.

2.6 Next Steps and Future Meetings

Ian Dobrindt will close the meeting with a discussion on the following topics:

- Next steps for the project
- Technical Advisory Committee Meeting #2 (Review of Assessed Alternatives)

The duration of this section will be approximately five (5) minutes.



MEETING MINUTES

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- Date of Meeting: December 3, 2014
- Time of Meeting: 2:00 pm to 4:30 pm
- Location: Maple Community Centre, 10190 Keele Street, Vaughan, Ontario
- Room Number: Activity Room 2
- Participants:
 - Tammy Silverstone (TS), Lara Marchetti (LM) and Jeff McNeice (JM) - York Region
 - Tony Artuso (TA) - City of Vaughan
 - Suzanne Bevan (SB) - Toronto and Region Conservation Authority
 - George Godin (GG), Chris Hunter (CH), Ian Dobrindt (ID) and Erika Brown (EB) - Conestoga-Rovers & Associates

1.2 Facilitator

The meeting was facilitated by Ian Dobrindt from Conestoga-Rovers & Associates.

1.3 Purpose

The purpose of the meeting was to introduce the project, discuss the Technical Advisory Committee (TAC) Terms of Reference, outline the problem/opportunity to be addressed by the Project and discuss project status and next steps.

1.4 Supplemental Material and Attachments

A copy of the slide presentation is attached.

2. Agenda Topics

2.1 Introductions

Tammy Silverstone and Ian Dobrindt led the meeting introductions and presented the following:

- Opening Remarks and Meeting Purpose
- Project Objectives and Study Area
- Project Team and Technical Advisory Committee Member Introductions

2.2 Technical Advisory Committee Terms of Reference Review

Ian Dobrindt presented the following:

- TAC Mandate
- TAC Membership
- TAC Organization and Format
- Expectation of Members
- Decision-Making

2.3 Project Overview

Tammy Silverstone and Ian Dobrindt presented the following:

- Project Purpose
- Accommodating York Region Growth
- 2009 Master Plan Update – Water and Wastewater
- City of Vaughan Master Plan – Water and Wastewater
- Overall Project Approach
- Project Stages and Schedule
- Municipal Class Environmental Assessment Process
- Project Road Map
- Study Area Characteristics

The following questions, comments and responses were provided during this portion of the presentation:

- **Comment 2.3.1 (SB):** Further along in the process Toronto and Region Conservation Authority (TRCA) would like to bring other staff (for example hydrogeologist, watershed specialist) along to these meetings to obtain their feedback on project information. **Response:** This request can certainly be accommodated. Individual meetings with TRCA will also likely be held as the project progresses.
- **Question 2.3.2 (ID):** Would it be possible to obtain TRCA's GIS information for the servicing areas? **Response:** Yes, TRCA will provide GIS data to York Region **(ACTION ITEM)**
- **Question 2.3.3 (ID):** Would it be possible to obtain any other background GIS information that the City of Vaughan might have used for their City-wide Water and Wastewater Master Plan or Official Plan (for example natural environment studies within the service areas)? **Response:** Yes, TA will look into obtaining GIS data used for the City-wide Water and Wastewater Master Plan. Information from the Official Plan may need to be requested through John Mackenzie's group **(ACTION ITEM)**.

2.4 Project Status

Chris Hunter and Ian Dobrindt presented the following:

- Water Service Area Refinement
- Wastewater Service Area Refinement
- Anticipated Population By Traffic Zone
- Stage 1 – Optimization Study
- Stage 2 – Class Environmental Assessment Study

The following questions, comments and responses were provided during this portion of the presentation.

- **Question 2.4.1 (ID):** Did the City of Vaughan take a similar approach in terms of looking at ways to optimize and upgrade existing infrastructure in the shorter term in addition to constructing new infrastructure in the longer term? **Response:** Yes, the recommendations from the City-wide Water and Wastewater Master Plan deferred capital planning/spending to further in the future and aimed to maximize operation of existing infrastructure in the immediate future.

- **Comment 2.4.2 (ID):** The Project Team will need to work closely with the City of Vaughan to ensure any recommendations for optimization from this project make sense in light of development applications that come into the City of Vaughan. **Response:** TA will share development proposals with York Region (**ACTION ITEM**).

2.5 Additional Questions/Discussion

The project team opened the floor to the TAC members for additional questions and discussion. No additional questions were asked.

2.6 Next Steps and Future Meetings

Ian Dobrindt presented the following:

- TAC Meeting #2 (Review of Assessed Alternatives) – February 2015
- Homework for TAC Members - Identify potential study area features that should be considered as part of assessing alternatives (**ACTION ITEM**)

The following question and response was provided during this portion of the presentation.

- **Question 2.6.1 (ID):** Is there anything in particular that members would like the Project Team to present next meeting (for example figures, maps)? **Response:** Anything that the Project Team can provide for members to view and distribute within their organization would be appreciated.

This confirms the recorder's interpretation of the discussions which occurred and understanding reached during this meeting. Unless notified in writing within 7 days of the date issued, we will assume that this recorded interpretation or description is complete and accurate.