

# CANADA-WIDE EARLY LEARNING AND CHILD CARE FUNDING DISPUTE RESOLUTION POLICY

## Overview

All child care operators have the right to seek clarification regarding eligibility decisions made with regards to Canada-Wide Early Learning Child Care (CWELCC) System funding. This policy provides standards when managing appeals from child care operators applying for or receiving CWELCC system funding.

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## Supporting Material

- Canada-Wide Early Learning Child Care Guidelines
- [Child Care and Early Years Act, 2014](#)
- [Regional Municipality of York Program Eligibility and Funding Guidelines](#)



## Program Goals

Funding under the Canada-Wide Early Learning and Child Care (CWELCC) agreement is used to build and leverage the success of Ontario's existing early learning and child care system by increasing quality, accessibility, affordability, and inclusivity in early learning and child care.

The Ministry of Education requires service system managers to ensure consistency of financial practices across the licensed child care sector.

York Region is committed to ensuring that policies, procedures, and established requirements are fair, accountable, and transparent to ensure the delivery of quality early learning and child care programs throughout the Region.

## Background

In accordance with the Ministry of Education's CWELCC Guidelines, service system managers are required to have a local dispute resolution process in place to allow for child care operators to bring forward issues regarding CWELCC eligibility and funding decisions.

## Appeals

### TYPES OF DISPUTES

Child Care operators may appeal the following situations:

- Declined applications;
- Funding agreement termination; or
- CWELCC funding calculations

### REVIEW PROCESS

#### Internal Review

Child care operators who would like a decision related to their eligibility for CWELCC reviewed, may submit a request in writing indicating what they'd like reviewed and additional rationale. Further documentation may be required. Written appeals must be submitted to the Manager of Child Care Services within five (5) business days from an eligibility decision.

The Manager of Child Care Services will review all funding dispute submissions alongside relevant York Region policies and provincial legislation and guidelines to ensure all decisions made are in accordance with the requirements.

Child care operators will receive a decision from the Manager of Child Care Services of their internal review in writing within ten (10) business days of receipt of all applicable documentation required to complete the internal review.

## **Appeal**

If a child care operator disagrees with the results of the internal review, a request for an appeal can be made within five (5) business days upon receipt of the internal review decision. A request in writing indicating why the internal review requires an appeal along with the internal review decision document and any supporting material must be submitted to the Director of Children's Services. Additional documentation may be required.

The Director of Children's Services will review all appeal submissions to ensure all related York Region policies adhere to and are in line with relevant provincial policy and direction.

Child care operators will receive a decision from the Director of Children's Services of their appeal in writing within ten (10) business days of receipt of all applicable documentation required to complete the appeal.